

**STRICTLY CONFIDENTIAL**

**APPOINTMENT TO THE BOARD OF  
DUNBAR HARBOUR TRUST**

Please complete both pages of this form clearly and in CAPITAL letters. Attach your letter and the details of the two referees you have selected and send to

Dunbar Harbour Trust  
McArthur's Store  
Victoria Street  
Dunbar EH42 1 HB

**PERSONAL DETAILS**

Title	First Name	Surname
Date of Birth	Nationality	
Address for Correspondence		
Post Code	e-mail (if applicable)	
Contact telephone number		

**CURRENT/MOST RECENT EMPLOYMENT (OR OTHER ACTIVITY)**

Position Held
Name of Employing (or previously employing) organisation
This Employment is Current Yes / No (please delete as appropriate) Or This employment finished (or finishes) on

## MONITORING INFORMATION

Please help us monitor the effectiveness of our equal opportunities policy and our advertising by completing the following details. These do not form part of your application and will be treated in strict confidence.

I learned about these appointments from:	
I am male / female	I consider myself disabled / not disabled
I would describe myself to be of the following ethnic origin:  BLACK  Caribbean including UK / African including UK / Other (specify)  ASIAN  Indian / Bangladeshi / East African / Pakistani / Chinese  Other (specify)  WHITE  European including UK / Other (specify)	

## DECLARATION

I have read the information provided about these appointments. In addition to the information requested, I have disclosed in my accompanying letter any other information which is relevant to my suitability as a public appointee - for example any convictions or bankruptcies or anything, such as business interests or personal relationships, which might lead to a question of a conflict of interest. I confirm that to the best of my knowledge the information, which I have provided whether in this form or in any accompanying papers, is accurate and not misleading. I realise that failure to disclose relevant information or the provision of inaccurate or misleading information may result in an appointment being summarily terminated.	
Signature	Date

## DECLARATION OF INTERESTS

### Personal Details

Name:

Date of Birth:

Private address:

Business address:

Telephone:

Have you changed your name? **YES/NO** If so, please give details

### Other Relevant Information

Any appointee to the trust could find that matters or incidents which previously attracted no attention could become matters of public interest once the person concerned holds public office.

If the answer to any of the following questions is "yes" please provide details on a separate sheet. Have you

- ever been convicted of any offence (other than minor motoring) which is not spent in accordance with the Rehabilitation of Offenders Act 1974?
- any charges outstanding
- become bankrupt in the past ten years?
- been dismissed from any office or employment in the past ten years?
- ever been disqualified from either acting as a company director or in the management of a company?
- ever been a director, partner or manager of a company which has gone into liquidation, receivership or administration?

**YES/NO**

Are there any other relevant facts to declare which you feel might be raised in public in future in relation to your suitability to hold the appointment for which you are being considered, for example because they could be presented as a conflict of interest?

**YES/NO**

### Other Business Interests

Current employment details:

Please state whether there are any companies, partnerships, or other organisations:

- in which you or members of your family or close associates have shares or securities with a nominal value of more than £25,000 or 1/100th of the total issued share capital;
- of which you are or have been a director or partner in the last 10 years;
- of which you own more than 50% whether or not you are a director or partner.

**YES/NO**

If the answer to any of these questions is yes, please give details on a separate sheet.

**Other Appointments**

Have you any other current public appointments paid or unpaid? **YES/NO** Please give details if "yes".

**Other Interests**

Are you a member of any political party, club or closed society (such as the Freemasons)? **YES/NO** Please give details if "yes".

Do any of your close family or associates have pecuniary or non-pecuniary interests that relate closely, or could be construed as relating closely, to the Dunbar Harbour Trust's activities? **YES/NO** If yes please provide details on a separate sheet.

**Declaration**

You are required to notify the Dunbar Harbour Trust of any other information that you consider relevant to an assessment of your suitability as a trustee. For example you must declare any associations, convictions, bankruptcies or other appointments that might lead to allegations of a conflict of interest and to report any significant change in the future to the information provided here.

I certify that the information given above is complete and correct to the best of my knowledge.

I also certify that, if appointed to the Dunbar Harbour Trust, I will inform the chair immediately of any change of circumstances which would result in a "yes" answer being given to any of the above questions if they were put to me.

Signed

Name

Date