

Dunbar Harbour Trust

Minutes of the Ordinary Meeting at McArthur's Store, Dunbar Thursday 10th June 2010

Present; J S Band (Chairman), S Turnbull, D Ainsley, I Fleming, B Donald
T Band (Minute Secretary).

Apologies; , P Johnstone, B Cleator, R Hamilton C McWhannell, A Davidson

1. Welcome and Apologies

Chairman welcomed all and apologies were noted

Chris Rankin of Rankin Fraser updated the Board on their investigations into repairing the ramp giving access to the Battery. They have drawn up a proposed plan to use second hand setts with drainage on one side. They would need to obtain both listed building consent and Planning Consent. He left photographs and plans to be considered.

2. Corrections / Acceptance of minutes

Minutes approved as read

3. HMC Report

Landscaping of the propeller area - This is to be revisited as this is felt to be a capital project and ST will discuss with HMC

HMC remit – to be added to the agenda for the next Board meeting and would form part of a general discussion on all projects and responsibilities.

Tidal Gauge – JSB has spoken to Murray Hutchison about using the proposed SEPA mechanism to supply a tide reading for harbour users. An on site meeting to be arranged.

Mooring Fees and Insurance – there is not a process in place for handling invoices, checking if payment has been received and checking that each boat moored in the harbour has current and adequate insurance. – ST to raise at HMC meeting

Distribution of board minutes – Full board minutes are only distributed to Board Directors but the amended Minutes which go onto the web site and Notice Board will be sent to all members of HMC – ST will send TB a list of email addresses.

4. Finance Update

P and L sent out. BD reported that some of the money is from unidentified grants. She also raised the issue of the Leader Plus money for the harbour development may not have been applied for and there is a time limit to claim.

The landing dues were discussed and BD agreed to supply a graph of landing dues over the last few years to all directors.

5. McArthur's Store

The snagging inspection has taken place and the issue of the heating system was discussed as it does not appear to comply with our expectations. BD will check if she has the specification and forward it to D Ainsley who will discuss this issue with George McNeil.

Fire Safety – BC and JSB carried out an inspection and BC has prepared a draft risk assessment. It was agreed to send a recorded delivery letter to all store holders regarding smoking on the premises and hot work being carried out in stores.

The advice from the Fire Audit on 5th July may give some guidance on what is required from DHT as building owners.

6. Projects Update

Harbour Fabric – Complete

Maintenance Bay – still awaiting decision on EFF funding.

Ladders – Watts will complete this work when they have replaced the safety railings

Lamer Island – ongoing

Amenities Building – ongoing

Development of Harbour – ongoing

Broadhaven breakwater – to be rebuilt

North Wall – Becket Rankin suggested removing seaweed from outer wall to be better able to inspect for damage. They also suggested an annual video survey of the harbour walls for comparison purposes. It may also be necessary to drill down to look for holes

Railings – now complete and painted

Meter for slipway – ST to speak to RNLi shore works about when power will be available

7. AOB

The request to use McArthurs Store by Dunbar Arts Trust to 'Knit the Harbour' was agreed.

Handover of Chairman – CMcW plans to stand down as Chairman at the next meeting and the formal handover to ST will take place at that meeting.

8 . Date of Next Meeting

Next Board Meeting - Thursday 8th July at McArthur's Store, Dunbar at 1830hrs