

# Dunbar Harbour Trust

## **Minutes of the Ordinary Meeting at McArthur's Store, Dunbar Thursday 13<sup>th</sup> May 2010**

**Present;** J S Band (Chairman), S Turnbull, D Ainsley, P Johnstone, B Cleator, R Hamilton, T Band (Minute Secretary).

**Apologies;** C McWhannell, I Fleming, B Donald

### **1. Welcome and Apologies**

Chairman welcomed all and apologies were noted.

### **2 Corrections / Acceptance of minutes**

Minutes approved as read

### **3. Matters Arising**

**Railings** – CMcW speaking to Insurers. The repairs to the railing will start tomorrow

**Response to Everard report** – Accident Book – ST will obtain one to be held in HM office

**Safety Inspection** – need to be recorded with a written report to be submitted to HMC for action on issues uncovered which will be rated to be put right according to priority

**Moorings** – are inspected annually and inspections need to be recorded

**Fire alarm and emergency lighting tests** to be carried out at McArthur's Store during inspections but JSB to obtain manuals on systems – these inspections will be recorded.

Unannounced inspections in McArthur's Store should be carried out from time to time.

**Historic Scotland** structural engineers may need to inspect the Castle following the storm – CMcW to follow this up with Historic Scotland

**Bridge** – A letter was received from A Blackie ELC on 29<sup>th</sup> April advising work would be completed by early May – they will then present the documentation to DHT and an official handover will follow – it was thought that this may now happen in early June.

**Storm Damage** - A summary of damage to be sent to CMcW for insurance purposes.

### **HMC Report**

**HM office** - there is no funding available from ELC – it was suggested HMC look at the work required to try to trim back costs – it was suggested that HM could use DHT office in McArthur's Store as a short term measure.

**HMC remit** – it was felt that a review over the next two months to identify key projects and responsibilities should be carried out– CMcW will speak to Rodney Thomas initially.

**Distribution of board minutes** – Full board minutes are only distributed to Board Directors and it was felt that two board directors sitting on the HMC would liaise between the two committees and bring their issues up for discussion and feedback the outcome to the HMC

**Dog Fouling** – HMC responsible for this issue and they will speak to Community policeman Kevin Hughes to try to resolve this problem.

**Mooring chains** – all chains have been checked and the secondary chain has been repaired. ST to clarify and CMcW will check with insurers as to whether we require professional checks to be carried out.

**Signage** – ELC advertising consent request now registered.

## **5. Finance Update**

P and L sent out

## **6. McArthur's Store**

A cleaner has now been appointed from 16<sup>th</sup> May. Equipment lying around the building this issue will be addressed by the Harbour Master. Border Skips who supply the skip agreed to obtain the necessary permit to site the skip when they were asked to supply it.

## **7. Projects Update**

**Harbour Fabric** – RT arranging a repair for the hole in the side wall at the Maintenance Bay

**Maintenance Bay** – still awaiting decision on EFF funding.

**Ladders** – Watts will complete this work when they have replaced the safety railings

**Lamer Island** – ongoing

**Amenities Building** – ongoing

**Development of Harbour** – Meeting arranged regarding offshore wind farms with a view to discussing the needs of the companies bidding for the work and to introduce our project to them - BC to attend.

Scottish Enterprise visiting Dunbar on 26<sup>th</sup> May to look at facilities.

BC reported back on the lifeboat coastal review.

**Broadhaven breakwater** – to be rebuilt

**North Wall** – RH meeting Becket Rankin – it may be necessary to re do the scan as the block movements and holes in the wall may cause problems

## **9. Communication**

Andre Coner is transferring data on to a new web site.

A harbour users meeting to be arranged.

## **10. AOB**

A letter has been received from RSPB requesting permission to set up a marquee to provide information on Kittiwakes – it was agreed

RNLI containers – 2 arriving imminently – 1 adjacent to the slipway and 1 in the car park.

## **11. Date of Next Meeting**

**Next Board Meeting - Thursday 10<sup>th</sup> June at McArthur's Store , Dunbar at 1830hrs**