

Dunbar Harbour Trust

Minutes of the Ordinary Meeting at McArthur's Store, Dunbar Thursday 11th February 2010

Present; C McWhannell, J S Band, D Ainsley, P Johnstone, I Fleming, R Hamilton, B Donald, S Turnbull,
T Band (Minute Secretary).

Apologies; B Cleator

1. Welcome and Apologies

Chairman welcomed all and apologies were noted.

Chairman introduced a letter from the RNLi fundraising committee seeking permission for the use of the harbour for their annual fete on 23rd/24th July. Permission was granted.

2 Corrections / Acceptance of minutes

Minutes approved as read

3. Matters Arising

Access to North Pier – S Turnbull reported that he had spoken to the Harbour Master and to the coxswain of the RNLi regarding the need for the bridge to be left in the upright position. The HM cited Health and safety issues as the reason the bridge is left up.

DHT Board need to clarify policy on when bridge should be in raised and lowered position and ensure that this policy is made public.

Admin Person - BD is working on a proposal to introduce at the next meeting covering the hours and work load necessary for the admin assistant to deal with the work of DHT. She feels it would be helpful for that person to be based in her office at this time.

Landing Dues – some landing dues are still outstanding and a letter has been sent and payment is imminent.

Review of Signage - RH has spoken to Peter Blood of Osprey and he quoted £4k for 2 signs including installation. RH will check on planning regulations and will discuss proposals with HMC IF and RH will liaise on launching meter.

Priority Planning Meeting – Top of the list to come out of this exercise was 365 day 24/7 access to the harbour and the building of a breakwater. The subject of communication was again raised at the meeting and CMcW has put together a list of interested parties who need to be kept informed of harbour developments, meetings etc. Could all directors check the list and add any further names they deem necessary.

DHT had been contacted via the web site from some local residents who specialise on marketing. IF will follow that lead up.

4. HMC Update

Noel Wight has now joined the HMC.

The safety inspection to be carried out on a monthly basis will take place on Saturday am – RT putting together a rota. BC's risk assessment document to be forward to Stuart Turnbull.

Shore fishing – could be included on the new safety notices.

The new angling charter boat now in the harbour and ready to go.

Maid of the Forth – the owners have been asked to submit a business plan to make use of their mooring and generate some income for the harbour.

The refurbishment of the Harbour Master's office will cost £7k and DHT may be asked to make up the shortfall if there is insufficient grant money available.

The DHT office in McArthur's Store may need to be used while refurbishment takes place – BD to look into flooring for the office and RT to chase up BT for a telephone connection.

Noel Wight is exploring the possibility of making some additional moorings available in the Cromwell Harbour.

Stuart Turnbull has agreed to chair the HMC with Rodney Thomas as Deputy Chairman. ST will have responsibility for the HMC budget and the management of the Harbour Master and his assistant.

5. Finance Update

P and L sent out as well as P and L by project. BD intends to have the accounts to the auditor by the end of March. BD to investigate an alternative connection of the fuel meter as this is currently done by mobile phone connection.

A letter will be sent out with the next batch of fuel invoices to advise that DHT has agreed an increase of 1p per litre with the explanation of why this increase is necessary.

6. McArthur's Store

HM is to deal with the issue of equipment etc lying around outside the store or compound. JSB will re-issue the alarm settings for the building. CMcW will draft a letter to all harbour users about tidiness in the harbour area.

It was agreed an accident book for the DHT area will be held by the HM in his office. A notice explaining the location should anyone need to report an accident will be posted in McArthur's Store.

7. Projects Update

Harbour Fabric – RH and JSB had a survey of the harbour with LB marine and they will supply a contractor's estimate for the work.

Maintenance Bay – still awaiting decision on EFF funding.

Ladders – see HMC Minutes

Lamer Island – Arts Council funding announcement due on 10th March.

Amenities Building – ongoing.

Development of Harbour – Initial modelling runs now complete and are being reviewed. There is a meeting planned for the 18th February at 1300hrs. Historic Scotland has indicated they will co-operate with plans if the castle ruins can be protected.

8. Director Recruitment

BC and JSB both due for re-election. 2 new Directors being sought and an advertisement will be placed in the Courier ASAP.

9. AOB

CMcW to arrange a meeting with PC Kevin Hughes regarding Byelaw amendments.

There is a Banking commercial due to be filmed in the harbour on Thursday 18th .

CMcW has made contact with SSE to introduce Dunbar Harbour Trust.

RH to make contact with the harbour authorities at Wells Next The Sea who are currently benefiting from a deal with Stat Oil on maintenance boats for offshore power operating from their harbour.

BD attended a meeting with Sustain Dunbar who indicated an interest in working with DHT.

9. Date of Next Meeting

Next Board Meeting - Thursday 11th March at McArthur's Store , Dunbar at 1830hrs