

Dunbar Harbour Trust

Minutes of the Ordinary Meeting at McArthur's Store, Dunbar Thursday 8th October 2009

Present; C McWhannell, J Blyth, J S Band, D Ainsley , P Johnstone, I Fleming,
R Hamilton, B Donald, A Davidson
T Band (Minute Secretary).

Apologies; R Thomas, B Cleator

1. Welcome and Apologies

Chairman welcomed all and apologies were noted.

2. Parkeon Presentation

Arthur Crossley of Parkeon introduced some options available for a solar powered meter to collect launching fees. These have a lifespan of approximately 15 years and can be programmed to include up to 5 categories. There is a 6/8 week lead time for delivery. The Board need to decide what options are required and the location decision will be incorporated into the signage project.

3 Corrections / Acceptance of minutes

Minutes approved as read – Chairman announced resignation of Jim Dixon from the DHT Board and recorded the thanks of the Board for his contribution during his Directorship.

4. Matters Arising

Review of Signage

RH The new signage should include a Plan of the Harbour area, Safety Rules and Information on the parking/launching meter. RH is in discussion with the RNLI on layout.

Priority Planning Meeting now re-scheduled for November 26th – IF will email all Directors a session plan – JSB will book a room at Hallhill.

H M Vehicle – It was agreed to keep the vehicle for another year

5. HMC Update

Kevin Keillor has now agreed to join the HMC

BC and RH attended the HMC meeting and discussed the Health and Safety policy.

It was agreed that as a start a joint safety inspection of the harbour would be carried out before the end of the month. The Harbour Master will undergo updated First Aid Training

Illegal fishing - another letter has been received

A request has been made to the Trust for permission to operate a charter boat from the harbour. The HMC could see no objections in principle but would need to know details of the size of the proposed vessel which would also need to be correctly licensed & equipped.

The question of agreeing next year's mooring fees arose and it was agreed that the HMC would come to the next Board meeting with proposals and all costs including Season Launching ticket prices.

Graham McNeil – It has been agreed that this ice cream vendor can operate in the Harbour and will pay the same as Tasty Toasty.

6. Finance Update

P and L handed out. It was agreed that the Trust need the services of an admin person on an agreed contract and BD will provide a proposal of services and costs.

7. McArthur's Store

Fist Aid Kits and Eye Wash stations supplied. Extra keys have now been distributed. A Fire Audit was carried out with the Fire Officer will send a report. It was agreed the McArthur's Store be included in the Health and Safety walk around. We have the first bookings for the meeting room and BD has ordered a receipt book for payments.

8. Projects Update

Harbour Fabric – RH in discussions with EFF but have raised some issues - PJ to liaise with RH and BD will supply figures.

Ladders – ongoing – the ladder in the Cromwell harbour has caused damage to a boat – awaiting report of incident

Battery – ongoing

Amenities Building – RT having a meeting on 14th October - ongoing

Development of Harbour – Beckett Rankine revised proposal due tomorrow – it will be circulated and a decision taken.

9. Replacement Chairman

We have two interested parties willing to join the Board with a view to taking over as Chairman in due course. It was agreed to co-opt both with a commitment to taking the Chair. JSB to draft a letter.

10. Communication

All Directors to migrate to using the Harbour Trust email address.

11. AOB

Any letter regarding grants for projects to be copied to BD with amounts and dates to allow her to match up money to specific projects more easily. The issue of people buying an annual launch ticket and leaving boats in the harbour was raised and will be investigated.

It was agreed we will book our Christmas meal to follow the December meeting – TB to arrange

12. Date of Next Meeting

Next Board Meeting - Thursday 12th November 09 in McArthur's Store, Dunbar at 1830hrs