

Dunbar Harbour Trust

Minutes of the Ordinary Meeting at McArthur's Store, Dunbar Thursday 10th September 2009

Present; C McWhannell, J Blyth, J S Band, J Dixon, P Johnstone, B Cleator, I Fleming,
R Hamilton, R Thomas
T Band (Minute Secretary).

Apologies; B Donald, D Ainsley. A Davidson

1. Welcome and Apologies

Chairman welcomed all and apologies were noted.

2 Corrections / Acceptance of minutes

Minutes approved as read

3. Matters Arising

Review of Signage

RH suggested a welcome sign on the approach to the harbour which also points out safety issues. IF and RH will progress this.

Priority Planning Meeting will be re-scheduled for October 1st – JSB will book a room at Hallhill.

Solar Powered Meter - The question of the installation of a solar powered meter to collect launching fees was discussed and it was agreed to go ahead with this.

H M Vehicle - The need to replace the Harbour Master's pick up was discussed and RT will check MOT date and arrange for a pre MOT check. The decision to replace will be based on the check

4. HMC Update

The repair of steps in the harbour is now scheduled to start in mid October.

Maintenance Bay repair to be started on 29/9/09

Power Davit- EFF grants available in October - ongoing

Bins have been ordered which gulls cannot access

Moorings – 2 more have been offered to those on the waiting list – this will be looked at again prior to the new season.

Tasty Toasty – it has been agreed to charge for an annual permit and charge power usage on a daily basis. There have been no issues but it was felt that there should be formal contract in place. RT will discuss with the proprietor and agree terms.

Graham McNeil – an ice cream vendor has approached the DHT to trade on their property and RT will take this forward.

The slipway needs to be regularly cleaned and the power washer requires a water supply – RT will approach Dunbar Sailing Club to negotiate use of their water supply.

Illegal Fishing – The fishery protection officer needs to catch any perpetrator in action. The police do not deal with this issue and the Trust solicitor can only obtain an interdict when strong evidence is available. A particular case was discussed and the individual concerned and an invoice has been issued for mooring in the harbour. If this invoice is not paid then a summons will be issued.

DHT will write to local restaurants/hotels to ask for their support in refusing to buy illegal fish when it is offered to them.

5. Finance Update

P and L sent out. The accountant has requested that he need sight of correspondence from grant funders going forward. CMcW to follow up. He has also asked if DHT have a risk register – RH to send a sample to CMcW. The accounts will be forwarded to all Directors prior to AGM

6. McArthur's Store

Extra keys are now available. First Aid box, Eye Wash Kit and First Aid Kit for office to be ordered by JSB. Broadband and telephone connection being organised by RT. JSB Collecting prices for skips and will check the lease agreement and issue a reminder of terms and conditions on safety. The local fire safety officer will be invited to carry out a site inspection – BC to organise.

7. Projects Update

Harbour Fabric – RH collecting possible funders but has spoken to Gordon Hart at EFF and will apply to that fund first.

Health and Safety Policy - RH handed out a draft policy BC and RH to discuss this with HMC to ensure that necessary actions are carried out.

Ladders – ongoing

Battery – IF advised that this could be included in the Dunbar In Bloom project

Amenities Building – RT chasing Historic Scotland - ongoing

Development of Harbour – Negotiating with contractors to come up with offers for feasibility study. JSB asked if there were any ongoing discussions regarding the larger potential project of a development outwith the main area of the harbour. The chairman replied that there was no specific activity other than that covered by the current invitation to tender.

8. Replacement Chairman

There have been no proposed candidates and it was agreed that we needed to advertise externally for a Chairman but in the meantime all Directors would try to come up with some suggested nominations.

9. Communication

New newsletter has been circulated and any amendments will be made then this will be issued asap. There is a Harbour User's Meeting planned for Friday 11th @ 1800hrs in McArthur's Store. The AGM is on Friday 25th September in Hallhill at 1800hrs

10. AOB

CMcW has received a letter regarding litter at the Harbour and will circulate it to all Directors. JSB asked if the DHT Mooring Policy had been finalised and were there any plans to publish it. RT will put on the web site when it is complete.

11. Date of Next Meeting

AGM 25th September at Hallhill Healthy Living Centre at 1800hrs

Next Board Meeting - Thursday 8th October 09 in McArthur's Store, Dunbar at 1830hrs