

Dunbar Harbour Trust

Minutes of the Ordinary Meeting at Hallhill Healthy Living Centre, Dunbar Thursday 9th July 2009

Present; C McWhannell, J Blyth, J S Band, J Dixon, P Johnstone, D Ainsley,
B Cleator, I Fleming, R Hamilton
T Band (Minute Secretary).

Apologies; R Thomas, B Donald

1. Welcome and Apologies

Chairman welcomed all and apologies were noted.

2 Corrections / Acceptance of minutes

Minutes approved as read

3. Matters Arising

McArthur's Store many thanks to John & Thelma Band for organising the opening ceremony. Thanks to all who helped with this successful project. A letter to go to John Bellany from the Chairman. JSB will send letters to Hunter Clark for funding the pre ceremony fare and to Provost Sheena Richardson for hosting the reception following the opening ceremony. The contract is not yet signed off and George McNeil is still involved. BC will do a risk assessment on the Stores.

A meeting of the management group will be set up and Kevin Keillor has volunteered to represent the Store users.

Web Site – needs to be updated – IF will produce a briefing document to update the web site. It was agreed all Directors would look at the web site and comment at the next meeting on what they feel may be required.

CMcW will produce an up to date Newsletter

BC asked if the Revision Order could be put on the web site.

Crown Estates – We have agreed to pay annually for a 50 year lease which will be reviewed every 5 years. IF to investigate a solar powered ticket machine for use of the slipway to recover some of these costs.

RNLI Boat House Alterations – revised location plans distributed but building plans are being altered- any further discussion to await their availability.

Policy and Procedures – ongoing – RH offered a sample Health and Safety procedure – BC and RH will liaise on this and produce an outline policy. After some discussion it was also agreed that the Chairman should ascertain if there is a police report on the recent drowning of a fisherman off the rocks at the entrance to the harbour. This may help to determine what lessons may be learnt from the incident and decide what action, if any, the Trust needs to take to prevent a further recurrence.

Tasty Toasty – all working – positive reaction so far.

Local Community Inter Planning Sessions – CMcW attended on behalf of DHT

4. HMC Update

No update available as no meeting was held due to annual leave.

5. Finance Update

N/A

6. Projects Update

Harbour Fabric – RH and RT met and it was felt there was no problem with fendering in the Cromwell Harbour. Maintenance Bay – costs and plans to be looked at to ascertain the value of raising the level.

Quotations for 5 year programme for updates of Harbour Fabric have been received from two companies.

Arch Henderson and Becket Rankin – RH felt that Arch Henderson may do a better job and will liaise with the further.

Ladders – ongoing

Battery – ongoing

Amenities Building – ongoing

Development of Harbour – Four companies were to tender for the wave modelling project and a group of Directors including DA, JSB and RH will assess them. One Company were too busy to quote and one proved too expensive so the two tenders which confirm to the conditions set will be assessed. CMcW will circulate these tenders and the Group will respond to him with their thoughts.

7. AOB

Venetta Evans contacted CMcW to offer to produce a questionnaire to be handed out at the RNLi Fete – it was suggested she sold these for funds for the RNLi and numbered each to be returned complete and a prize supplied to the lucky number.

HMC had walked around the harbour area and identified a potential 10 new or unused moorings – PJ will attend the next HMC meeting to raise concerns he has on mooring issues.

IF investigating the possible use of the scrappage scheme to replace the HM vehicle –it was agreed it would be more appropriate to look at quality second hand vehicles.

IF will circulate information of the possibility of holding a meeting to put together a five year priority plan for the Harbour – it was suggested this may be held on the first Thursday in September (3rd)

JSB will book Hallhill for that meeting.

8. Date of Next Meeting

Thursday 13th August 09 in McArthur's Store, Dunbar at 1830hrs