

**Dunbar Harbour Trust  
Management Committee Meeting 02.02.2010**

**Present: Bob Clunas, Duncan Forbes, Kevin Keillor, Stuart Turnbull, Noel Wight & Rodney Thomas.**

Items	Action By	Comments
DHMC	All	The Chairman welcomed Mr Noel Wight to the committee.  <b>Completed</b>
Minor Structural Repairs	Rodney Thomas	Despite acknowledging his poor performance the contractor is yet to complete the work. Rodney to pursue this matter  <b>Ongoing</b>
Safety Inspections	All	Date to be agreed between DHMC members and Directors Robin Hamilton & Brian Cleator before the next meeting.  <b>Ongoing.</b>
Ladders & Blacksmith Work	Bob Clunas Rodney Thomas	Ladder extensions have been delayed due to the parts being lost by the galvanisers. Cromwell harbour ladders tops are progressing well.  <b>Ongoing</b>
Hardstanding	Rodney Thomas	A start has been made on the repair and work is ongoing.  <b>Ongoing.</b>
Harbourmaster's Office	Rodney Thomas	Application for funding submitted to ELC. A local contractor has been asked for a quotation for the work.  <b>Ongoing</b>
Fishermen's Monument	Rodney Thomas	No further action on this at present  <b>Ongoing.</b>
Area by Propeller	John Blyth	Still no response from landscape architect and this project may have to be re-started. The gardening contractor has made a start on the area adjacent to the vaults which is looking much better. Funding to be sought from Dunbar in Bloom for planting up this area.  <b>Ongoing</b>

Cromwell Harbour	Bob Clunas Rodney Thomas	It has been discovered that it is possible to request a search of the records on-line and Rodney will look into carrying this out.  <b>Ongoing</b>
Car Park & Roads	Bob Clunas Rodney Thomas	Rodney has sent an e-mail to ELC Transportation regarding the car park and HGV problems and an answer is awaited. Letter to be sent to ELC regarding future gritting of the harbour area  <b>Ongoing</b>
Shore Fishing	Rodney Thomas	Details to be sent to Trust director Robin Hamilton for inclusion on proposed notice board.  <b>Ongoing</b>
Powered Davit	Rodney Thomas	The Board has agreed to fund the shortfall of the EFF grant. Spencer Carter, the davit manufacturers, have agreed to honour their original quotation though six months out of date. An order has been placed and delivery expected in four to five weeks. Duncan urged that we look into carrying out preparatory work to speed up the installation  <b>Ongoing</b>
Fork Lift Truck	John Blyth Duncan Forbes	We now have an outline proposal in place and it has been agreed to table this at the next harbour users' meeting to confirm the need for it.  <b>Ongoing.</b>
Water and Power supplies in Cromwell Harbour	Rodney Thomas	No further action on this at present but Kevin asked if this could be progressed in view of the possibility of more boats being stored in Cromwell harbour next winter due to the building works at the RNLI boathouse  <b>Ongoing.</b>
Gulls	John Blyth	Rodney has spoken to Maree Johnston at ELC and is negotiating the future emptying of waste bins around the harbour prior to installing the bird-proof bins.  <b>Ongoing</b>
Moorings & Waiting List	All	Copies of mooring application forms, Mooring and Launching Policy, Scale of Charges and explanatory notes have been sent to all boat owners for return by 28 <sup>th</sup> February. Copies of the mooring plan have been obtained by Duncan.  <b>Ongoing.</b>
The Lallie	Rodney Thomas	Rodney confirmed that he had written to the owner but had had no response. Bob stated that the owner had spoken to Jimmy Knox by telephone to the effect that he still wished to refurbish the boat. The meeting was of the opinion that one way or another the vessel should be removed by craning in day.  <b>Ongoing:</b>

Angling Charter Boat	Rodney Thomas	The boat has been delivered and is in the harbour. A letter has been received from Seafari but very little detail of the company's intentions. Stuart suggested we press them for a business plan.  <b>Ongoing</b>
Harbour Signage	All	Rodney has circulated photographs of signs from St Abb's harbour which he has forwarded to Robin Hamilton. Duncan asked for a list of safety points to be sent for inclusion.  <b>Ongoing</b>
RNLI Boathouse Extension	Duncan Forbes	Rodney reported that Trust Director John Band had spoken to the sailing club concerning siting the container for the ILB at the top of the slipway but it seems that there is some misunderstanding as to its orientation and this needs to be clarified.  <b>Ongoing</b>
Trust Office	John Blyth	It was noted from the DHT Minutes that our referral of this matter was not discussed other than that the question of employing an admin person was ongoing. If we are successful with the funding application for the HM's office it will be necessary to move Bob into McArthur's Store for the duration of the work  <b>Ongoing</b>

#### **AOCB:**

Vermin	Kevin Keillor	It has been reported that there is a large infestation of rats on Lamer Island, possibly attracted by open bait boxes. The contract for vermin control has apparently been stopped by ELC without notifying the Trust. Rodney to contact Hogg Estate Services as a matter of urgency.
McArthur's Store	Bob Clunas	The amount of equipment lying around outside the building is increasing and should be moved into the compound. MSMC to be notified.
Workshop Electrical Cupboard	Rodney Thomas	Rodney asked Bob to chase up the joiner who had quoted to re-build the cupboard.
Custom House Sq. P.S.	Noel Wight	Noel reported that the sewage overflow was running into Cromwell harbour. It was noted that this is the second time in the last few months that this has happened. Rodney to speak to Scottish Water.
Dog Fouling	Noel Wight	It would appear that we are now experiencing problems at Cromwell harbour. Rodney urged everyone to be vigilant and to report anyone seen failing to clean up after their dog, he would speak to the community police officer PC Kevin Hughes.

**Items Pending:**

Boat Landing Accounts	Bob Clunas	Bob to monitor accounts in future <b>Ongoing.</b>
Harbour Dredging	Brian Cleator	Paper drawn up by Brian Cleator is attracting interest by outside parties. <b>Ongoing</b>
Dog Fouling	All	awaiting results from joint initiative with ELC & police <b>Ongoing</b>
Provision of Landing Berth	Brian Cleator	Practical difficulties to be addressed once fuelling berth has been established. <b>Pending</b>
Disabled Access	Brian Cleator	Ian to discuss with Brian Cleator. <b>Ongoing</b>
CCTV	Rodney Thomas	Proposal to extend the system with fixed cameras sited within the completed McArthur's Store building. <b>Pending</b>
Tide Gauge	Bob Clunas	This is now with Director John Band. <b>Ongoing</b>
Harbour Speed Limit Signs	Duncan Forbes	Bob & Duncan to arrange putting up the signs when weather improves. <b>Ongoing</b>

**Date of Next Meeting Tuesday 2nd March 2010.**