

**Dunbar Harbour Trust
Management Committee Meeting 06.10.2009**

**Present: Bob Clunas, John Blyth, Duncan Forbes, Kevin Keillor & Rodney Thomas.
Apologies: John Fairgrieve**

Items	Action By	Comments
Minor Structural Repairs	Jim Dixon	Contractor hopes to start work in mid October Ongoing
Safety Inspections	John Blyth	Trust Directors Robin Hamilton & Brian Cleator introduced the new Health & Safety Policy which they have developed. It was agreed that as a start a joint safety inspection of the harbour would be carried out before the end of the month. Ongoing.
Ladders	Bob Clunas Rodney Thomas	Contractor is fabricating extensions to fit to the short ladders in Victoria harbour. Ongoing
Hardstanding	Board	AG Thompson were due to start on 29 th September but have been delayed on another contract and hope to commence in the near future. Ongoing.
Harbourmaster's Office	Rodney Thomas	New application for funding to be made. Ongoing
Fishermen's Monument	Rodney Thomas	No further action on this at present Ongoing.
Area by Propeller	John Blyth	Despite a recent meeting with the landscape architect drawings are still awaited. Rodney to contact Jim Wilson regarding landscaping the area adjacent to the vaults. Ongoing
Cromwell Harbour	Bob Clunas Rodney Thomas	Rodney has spoken to two of the local councillors who have promised assistance in determining ownership of the land between the Trust's boundary and the houses in Old Harbour. Ongoing
Car Park & Roads	Bob Clunas Rodney Thomas	Awaiting ELC Transportation to come back with proposals. Ongoing

Shore Fishing	Rodney Thomas	Suitable sign reminding fishermen to clear up unwanted equipment & litter to be designed. It is proposed that this be part of the general information sign proposal being discussed by the Board. Ongoing
Powered Davit	Rodney Thomas	EFF promised a response on funding by October but nothing received as yet. Ongoing
Fork Lift Truck	Rodney Thomas	New approach to be made to S P Blair. Ongoing.
Water and Power supplies in Cromwell Harbour	Rodney Thomas	No further action on this item as yet Ongoing.
Gulls	John Blyth	Order for gull-proof bins has been placed with suppliers Ongoing
Moorings & Waiting List	All	Rodney to produce an amended mooring plan and information spreadsheet before the end of the year. Ongoing.
Power Supplies	Duncan Forbes Rodney Thomas	Tasty Toasty are not overloading the supply but need to spread their load over two socket outlets. Rodney to investigate further in view of the proposed additional load of the powered davit. Ongoing
Housekeeping	Jim Dixon	The material which was causing concern has now been cleared from the quayside adjacent to McArthur's store. Completed
Slipway	Bob Clunas	The Sailing Club have confirmed that we may use their water supply to wash the slipway. Bob to purchase the necessary hoses for the pressure washer. Completed
Illegal Fishing	Rodney Thomas	Rodney confirmed that steps were now being taken in an attempt to combat the use of the harbour by illegal fishermen. Ongoing:
Cabin Cruiser Dolphin	Rodney Thomas	Rodney to write again to the owner of this boat. It was also decided that a letter should be sent to the owner of The Lallie to ask him to remove his craft from the quayside in Cromwell harbour. Ongoing:

AOCB.

Tasty Toasty	Duncan Forbes	Duncan reported that there had been a complaint to Environmental Health regarding food waste being deposited in our waste bins. Rodney to clarify the situation .
Harbour Signs	Duncan Forbes	Duncan requested that speed limit signs be put up in the harbour. Signs have been purchased but Bob requires help in fixing them. Bob & Duncan to arrange.
Mooring Policy	All	The draft policy was discussed and some amendments made. Rodney will now draw up the finalised version in time for inclusion with application forms for next year.
Angling Charter Boat	Rodney Thomas	A request has been made to the Trust for permission to operate a charter boat from the harbour. The committee could see no objections in principle but would need to know details of the size of the proposed vessel which would also need to be correctly licensed & equipped.

Items Pending:

Boat Landing Accounts	Bob Clunas	Bob to monitor accounts in future Ongoing.
Harbour Dredging	Brian Cleator	Paper drawn up by Brian Cleator is attracting interest by outside parties. Ongoing
Dog Fouling	All	awaiting results from joint initiative with ELC & police Ongoing
Provision of Landing Berth	Brian Cleator	Practical difficulties to be addressed once fuelling berth has been established. Pending
Disabled Access	Brian Cleator	Ian to discuss with Brian Cleator. Ongoing
CCTV	Rodney Thomas	Proposal to extend the system with fixed cameras sited within the completed McArthur's Store building. Pending
Tide Gauge	Bob Clunas	This is now with Director John Band. Ongoing

Date of Next Meeting Tuesday 3rd November 2009.