

**Dunbar Harbour Trust
Management Committee Meeting 01.09.2009**

**Present: Jim Dixon, Bob Clunas, John Blyth & Rodney Thomas.
Apologies: Duncan Forbes**

Items	Action By	Comments
Minor Structural Repairs	Jim Dixon	Rodney has been in touch with the contractor and is waiting to hear the new start date Ongoing
Safety Inspections	John Blyth	Trust Director Robin Hamilton is drawing up a draft Health & Safety policy, which will incorporate risk assessments, and this will be presented to the DHMC in the near future Ongoing.
Ladders	Bob Clunas Rodney Thomas	Short ladders still awaiting the fitting of extension pieces. Ongoing
Hardstanding	Board	Awaiting start date from AG Thompson Ongoing.
Harbourmaster's Office	Rodney Thomas	Updating quotations prior to new funding application Ongoing
Fishermen's Monument	Rodney Thomas	No further action on this at present Ongoing.
Emergency Plan	Jim Dixon	Now to be included in new Health & Safety Policy Closed
Area by Propeller	John Blyth	Landscape architect has completed the design and will provide drawings for presentation to the Board and the DHMC in the near future. The Board has given consent for Jim Wilson to landscape the waste ground adjacent to the vaults Ongoing
Cromwell Harbour	Bob Clunas Rodney Thomas	Local residents have recently made complaints about the state of the area around the Fishermen's monument and some equipment has been moved. Much still needs to be done but the area is outside the Trust's boundary and therefore the DHMC are powerless to intervene Ongoing

Car Park	Bob Clunas Rodney Thomas	Rodney met with Brian Cooper of ELC who agreed that Castlegate would be resurfaced and kerb edgings reset. ELC's responsibility in the main car park was also established. Brian agreed to look into how best we might combat the problem of HGVs turning in the car park and also to draw up a parking plan for the harbour. Ongoing
Shore Fishing	Rodney Thomas	Suitable sign reminding fishermen to clear up unwanted equipment & litter to be designed and ordered Ongoing
Powered Davit	Rodney Thomas	Rodney has spoken to EFF who have confirmed that the next round of grants will be notified in October. Ongoing
Fork Lift Truck	Rodney Thomas	Still awaiting a reply and quotation. Ongoing.
Water and Power supplies in Cromwell Harbour	Rodney Thomas	No further action on this item as yet Ongoing.
Gulls	John Blyth	Order for bins has been placed with suppliers Ongoing
Moorings & Waiting List	All	In view of the approach of the end of the season it was agreed that the remaining moorings would be offered for the new year. Bob to send out letters. Ongoing.
Power Supplies	Duncan Forbes Rodney Thomas	Tasty Toasty are not overloading the supply but need to spread their load over two socket outlets. Rodney to investigate further in view of the proposed additional load of the powered davit. Ongoing
Housekeeping	Jim Dixon	It was noted that there was still considerable amounts of equipment on the quayside around McArthur's Store. Bob is arranging for the clearance of the car park above the vaults. Ongoing

AOCB.

Slipway	Bob Clunas	RNLI have requested regular washing of the slipway to prevent weed growth. It will be necessary to provide a water supply for the power washer and it is proposed to ask the Sailing Club for permission to use their tap in the short term.
Illegal Fishing	Rodney Thomas	Discussions have been held with the Fisheries Protection officer, the police and the Trust's lawyers to clarify the legal position and to develop a strategy for combating this long running problem.
Cabin Cruiser Dolphin	Rodney Thomas	Rodney confirmed that he had written to the owner of this boat but had received no reply. Further investigation to be carried out as this craft appears to have been abandoned.

Items Pending:

Boat Landing Accounts	Bob Clunas	Bob to monitor accounts in future Ongoing.
Harbour Dredging	Brian Cleator	Paper drawn up by Brian Cleator is attracting interest by outside parties. Ongoing
Dog Fouling	All	awaiting results from joint initiative with ELC & police Ongoing
Provision of Landing Berth	Brian Cleator	Practical difficulties to be addressed once fuelling berth has been established. Pending
Disabled Access	Brian Cleator	Ian to discuss with Brian Cleator. Ongoing
CCTV	Rodney Thomas	Proposal to extend the system with fixed cameras sited within the completed McArthur's Store building. Pending
Tide Gauge	Bob Clunas	This is now with Director John Band. Ongoing

Date of Next Meeting Tuesday 6th October 2009.