

**Dunbar Harbour Trust
Management Committee Meeting 02.06.2009**

**Present: John Blyth, Duncan Forbes, Jim Dixon & Rodney Thomas.
Apologies: None**

Items	Action By	Comments
Minor Structural Repairs	Jim Dixon	Contractor to start W/C 15 th June 2009 Ongoing
Safety Inspections	John Blyth	John & Rodney have surveyed the harbour and have some ideas as to how to proceed. Suggested that proposals be put to the next harbour users meeting Ongoing.
Dog Fouling	Bob Clunas Rodney Thomas	Jim informed the meeting that North Berwick Harbour Trust had posted flyers to residents around the harbour requesting dog owners to clean up after their pets with good results. Agreed to look into this approach Ongoing.
Ladders	Bob Clunas Rodney Thomas	Still awaiting J Johnstone to fit extensions to short ladders. Rubber ladder is now fixed in its final position, awaiting hand rails. It was suggested that we should establish a register and carry out regular inspections and that perhaps this would best be done by a specialist contractor, agreed to put this before the Board for discussion Refer to Board
Hardstanding	Board Duncan Forbes	Quotations totalling £ 2428 have been received for interim repairs. Board to be asked to approve expenditure. Refer to Board
Harbourmaster's Office	Rodney Thomas	Awaiting funding decision from ELC Ongoing
Fishermen's Monument	Rodney Thomas	Laserclean require £ 475 to supply quotation, agreed to approach other stone cleaning companies Ongoing.
Emergency Plan	Jim Dixon	Agreed to approach Brian Cleator for help with this. Ongoing

Area by Propeller	John Blyth	Rodney has had a meeting with the landscape architect and a plan is nearing completion Private contractor has been requested to make a start on the grass cutting contract. Ongoing.
Harbour Bridge	Rodney Thomas	The committee agreed that there is nothing further to discuss on this matter, which is in the hands of the Board in any case, and to remove it from the minutes Completed.
Weedkilling	Rodney Thomas	Sprayer & protective clothing have been received and the work can now proceed Ongoing
Cromwell Harbour	Bob Clunas Rodney Thomas	ELC have been asked to assist in clearing the area of boats and equipment and a response is awaited. Ongoing
Car Park	Bob Clunas Rodney Thomas	A letter from ELC has been received outlining their areas of responsibility but other questions remained unanswered. Rodney to go back to ELC for further clarification. Ongoing
Shore Fishing	Rodney Thomas	Suitable sign reminding fishermen to clear up unwanted equipment & litter to be designed and ordered Ongoing
Powered Davit	Rodney Thomas	Awaiting funding decision by EFF Ongoing
Mooring for Charter Craft	Duncan Forbes	New mooring rings fitted Completed
Fork Lift Truck	Rodney Thomas	A local company has agreed in principle to hire a fork lift to us on an occasional basis, a quotation is awaited. Ongoing.
Water and Power supplies in Cromwell Harbour	Rodney Thomas	No further action on this item as yet Ongoing.
Moorings Waiting List	All	A draft policy was tabled and it was agreed to place this before the Board for ratification with a view to presenting it at the next harbour users' meeting In the meantime the committee undertook to inspect the harbour on Tuesday 9 th June with a view to maximising the available space. Refer to Board

Gulls	John Blyth	An application has been made to ELC's Community Environmental Fund for the purchase of four bird-proof litter bins. It is also suggested that we put up signs requesting that visitors do not feed the gulls. Ongoing
Fuel Charges for Private Craft	Bob Clunas	Becky Donald has agreed to draw up a ready reckoner for Bob. Ongoing
Third Party Insurance Cover	John Blyth	Following a recent meeting with our insurers this question is expected to be resolved at the next Board meeting Ongoing

Items Pending:

Boat Landing Accounts	Bob Clunas	Bob to monitor accounts in future Ongoing.
Harbour Dredging	Brian Cleator	Paper drawn up by Brian Cleator is attracting interest by outside parties. Ongoing
Provision of Landing Berth	Brian Cleator	Practical difficulties to be addressed once fuelling berth has been established. Pending
Disabled Access	Brian Cleator	Ian to discuss with Brian Cleator. Ongoing
CCTV	Rodney Thomas	Proposal to extend the system with fixed cameras sited within the completed McArthur's Store building. Pending
Tide Gauge	Bob Clunas	This is now with Director John Band. Ongoing

Date of Next Meeting to be agreed.