

**Dunbar Harbour Trust
Management Committee Meeting 07.04.2009**

**Present: James Dixon, John Blyth, Duncan Forbes & Rodney Thomas.
Apologies: John Fairgrieve.**

Items	Action By	Comments
Minor Structural Repairs	Jim Dixon	Quote from IW Mason Works has been accepted, awaiting start date from contractor Ongoing
Safety Inspections	John Blyth	John & Rodney will meet to discuss the way forward on this matter before the next DHMC meeting. Ongoing.
Dog Fouling	Bob Clunas Rodney Thomas	Awaiting call from community police officer who is co-ordinating a campaign with the dog warden and others to tackle this problem throughout Dunbar Ongoing.
Ladders	Bob Clunas Rodney Thomas	J Johnstone will make extensions for the short ladders in Victoria harbour and arrangements are in hand, in conjunction with the crane hire company, to fit the rubber ladder after the boats have been craned in on 24 th April Ongoing
Hardstanding	Board Duncan Forbes	Survey has been completed and report is with the members of the Trust for discussion at the next DHT meeting Thanks to Duncan for helping out. Refer to Board
Harbourmaster's Office	Rodney Thomas	Application for funding has been submitted to ELC. Ongoing
Fishermen's Monument	Rodney Thomas	Specialist cleaning company Laserclean will attend site shortly to assess the work and quote for removal of loose paint. Ongoing.
Moorings	Bob Clunas Duncan Forbes	Repairs have been completed. Boat owners to be reminded to inspect their own risers Ongoing
Emergency Plan	Jim Dixon	Agreed to approach Brian Cleator for help with this. Ongoing

Area by Propeller	John Blyth Jim Dixon	Still awaiting landscape proposals ELC and a private contractor will be asked to quote for the grass cutting contract Ongoing.
Harbour Bridge	Rodney Thomas	Noted that the inspection hatches for the hydraulic equipment have been cut in the bridge deck but no other work has been done Ongoing
Weedkilling	Rodney Thomas	Order placed for Multikleen Albio Ongoing
Abandoned boats & equipment.	Bob Clunas Rodney Thomas	Awaiting mooring applications being returned and boats going back into the water when an assessment of the situation will be made. Ongoing
Car Park	Bob Clunas Rodney Thomas	ELC Transportation have been asked for a drawing showing their area of responsibility. Noted that a major cause of damage is heavy lorries turning in the harbour area. Ongoing
Shore Fishing	Rodney Thomas	Suitable sign reminding fishermen to clear up unwanted equipment & litter to be designed and ordered Ongoing
Powered Davit	Rodney Thomas	Application form for funding is being worked on but a lot of detail is required by the EFF and so may take a little while Ongoing
Mooring for Charter Craft	Duncan Forbes	Awaiting contractor to fit mooring rings . Ongoing
Fork Lift Truck	Rodney Thomas	No further action on this item as yet. Ongoing.
Water and Power supplies in Cromwell Harbour	Rodney Thomas	No further action on this item as yet Ongoing.
Moorings Waiting List	All	The waiting list has now been corrected and vacant berths identified. The committee will develop an allocation system and if necessary hold separate meetings to agree allotted moorings. Ongoing

Gulls	John Blyth	Seabird Centre has been asked for advice but have yet to respond. Better housekeeping within the harbour area may well help. Ongoing
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AOCB:

Unauthorised Boats	Duncan Forbes	Reported that more unauthorised boats have been brought into Cromwell harbour, Rodney to discuss with Bob on his return.
Vermin	Duncan Forbes	East Coast Pest Control have been asked to provide poisoned bait on Lamer Island where rats have been reported
Fuel Charges for Private Craft	Bob Clunas	How will we work out and administer the split duty on red diesel for private craft. What are the legal requirements? Can we draw up a ready reckoner?
Third Party Insurance Cover	John Blyth	John would like to know the Trusts liabilities in the event of a boat causing an accident within the harbour. How much are we required to do to ensure that boat owners have suitable insurance. Can legal opinion be sought?

Items Pending:

Boat Landing Accounts	Bob Clunas	Bob to monitor accounts in future Ongoing.
Harbour Dredging	Brian Cleator	Paper drawn up by Brian Cleator is attracting interest by outside parties. Ongoing
Provision of Landing Berth	Brian Cleator	Practical difficulties to be addressed once fuelling berth has been established. Pending
Disabled Access	Brian Cleator	Ian to discuss with Brian Cleator. Ongoing
CCTV	Rodney Thomas	Proposal to extend the system with fixed cameras sited within the completed McArthur's Store building. Pending
Tide Gauge	Bob Clunas	This is now with Director John Band. Ongoing

Date of Next Meeting Tuesday 5th May 2009.