

**Dunbar Harbour Trust  
Management Committee Meeting 03.03.2009**

**Present: Bob Clunas, James Dixon, John Blyth, Duncan Forbes & Rodney Thomas.  
Apologies: John Fairgrieve.**

<b>Items</b>	<b>Action By</b>	<b>Comments</b>
Minor Structural Repairs	Jim Dixon	The Board has approved the expenditure, quotation to be formally accepted and let in stages.  <b>Ongoing</b>
Safety Inspections	John Blyth	John & Rodney will meet to discuss the way forward on this matter.  <b>Ongoing.</b>
Dog Fouling	Bob Clunas Rodney Thomas	Still no resolution of this matter.  <b>Ongoing.</b>
Ladders	Bob Clunas Rodney Thomas	Bob still to ask J Johnstone to quote for extending short ladders. Crane contractors have had a look at the site for the rubber ladder and will try to incorporate the job into the craning in day. Bob to liaise with J Johnstone regarding fixings.  <b>Ongoing</b>
Hardstanding	Board Duncan Forbes	Beckett Rankine's engineer will attend site on 25 <sup>th</sup> - 27 <sup>th</sup> March. Duncan agreed to assist as required.  <b>Ongoing</b>
Harbourmaster's Office	Rodney Thomas	Quotations for the interior refurbishment have now been received. Rodney to complete application form for funding.  <b>Ongoing</b>
Fishermen's Monument	Rodney Thomas	No further action on this as yet  <b>Ongoing.</b>
Moorings	Bob Clunas Duncan Forbes	If weather conditions are suitable Bob & Duncan will arrange for repair work to be carried out on 16 <sup>th</sup> March, 2009.  <b>Ongoing</b>
Emergency Plan	Jim Dixon	Agreed to approach Brian Cleator for help with this.  <b>Ongoing</b>

Area by Propeller	John Blyth Jim Dixon	Still awaiting landscape proposals Quotations for grass cutting to be sought.  <b>Ongoing.</b>
Harbour Bridge	Rodney Thomas	Still no further progress in the handover of the bridge which is still under the jurisdiction of ELC. The north pier is dangerously slippery and has been swept by ELC but will require further sweeping before access can be allowed. ELC will sweep the pier again on Monday 9 <sup>th</sup> March after which the bridge can be closed.  <b>Ongoing</b>
Weedkilling	Rodney Thomas	Multikleen Albio appears to be an acceptable algicide. Supplies to be obtained  <b>Ongoing</b>
Abandoned boats & equipment.	Bob Clunas Rodney Thomas	Legal advice requires that we wait until the new season before we can take any action. ELC has been asked to assist.  <b>Ongoing</b>
Car Park	Bob Clunas Rodney Thomas	ELC Transportation have replied to the effect that the majority of the car park area and the whole of the quayside are the responsibility of DHT.  <b>Refer to Board</b>
Shore Fishing	Rodney Thomas	Suitable sign reminding fishermen to clear up unwanted equipment & litter to be designed and ordered  <b>Ongoing</b>
Powered Davit	Rodney Thomas	All quotations have now been received, Rodney to complete application form for funding.  <b>Ongoing</b>
Mooring for Charter Craft	Duncan Forbes	Awaiting contractor to fit mooring rings .  <b>Ongoing</b>
Fork Lift Truck	Rodney Thomas	No further action on this item as yet.  <b>Ongoing.</b>
Water and Power supplies in Cromwell Harbour	Rodney Thomas	No further action on this item as yet  <b>Ongoing.</b>
Mooring Fees	Bob Clunas Rodney Thomas	Harbour charges have been agreed and published, Bob pointed out that a mistake has been made, again, in the charges for charter craft. Rodney will correct this.  <b>Ongoing</b>

Miscellaneous Questions	Rodney Thomas	<p>Duncan explained the reasons for the questions which he had asked Bob to raise and accepted that these were a matter for the next AGM.</p> <p>Rodney undertook to raise the question of making the accounts available with the agenda at the next Board meeting.</p> <p><b>Refer to Board</b></p>
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**AOCB:**

Moorings Waiting List	Bob Clunas	<p>Bob asked for assistance in determining how to allocate places to those on the waiting list for a mooring.</p> <p>Members of the committee agreed that there should be collective responsibility for any decisions and that a system should be developed for allocating places.</p> <p>In the first instance the waiting list should be checked for accuracy and Rodney will draft a letter to applicants.</p>
Gulls	John Blyth	<p>At a request from John it was agreed to approach ELC for any information on ways to control the considerable nuisance being caused by gulls.</p>

**Items Pending:**

Boat Landing Accounts	Bob Clunas	<p>Bob to monitor accounts in future</p> <p><b>Ongoing.</b></p>
Harbour Dredging	Brian Cleator	<p>Paper drawn up by Brian Cleator is attracting interest by outside parties.</p> <p><b>Ongoing</b></p>
Provision of Landing Berth	Brian Cleator	<p>Practical difficulties to be addressed once fuelling berth has been established.</p> <p><b>Pending</b></p>
Disabled Access	Brian Cleator	<p>Ian to discuss with Brian Cleator.</p> <p><b>Ongoing</b></p>
CCTV	Rodney Thomas	<p>Proposal to extend the system with fixed cameras sited within the completed McArthur's Store building.</p> <p><b>Pending</b></p>
Tide Gauge	Bob Clunas	<p>This is now with Director John Band.</p> <p><b>Ongoing</b></p>

**Date of Next Meeting Tuesday 7<sup>th</sup> April 2009.**

