

**Dunbar Harbour Trust
Management Committee Meeting 03.02.2009**

**Present: Bob Clunas, James Dixon, John Blyth, & Rodney Thomas.
Apologies: Duncan Forbes.**

Items	Action By	Comments
Minor Structural Repairs	Jim Dixon	A quotation has been received for repairs to the stone steps in Victoria harbour, Board approval to be sought for the expenditure Refer to Board.
Safety Inspections	John Blyth	John & Rodney will meet to discuss the way forward on this matter. Ongoing.
Dog Fouling	Bob Clunas Rodney Thomas	Still no resolution of this matter. Ongoing.
Ladders	Ian McKane Rodney Thomas	In view of inaction by A Watt & Son it was agreed to employ another contractor, Bob to ask J Johnstone to quote. Jim has now obtained two quotations for fixing the rubber ladder and moving the ladder behind McArthur's store. There was some discussion on the possibility of utilising the crane when the boats go back in the water, Bob to investigate. Ongoing
Hardstanding	Board	Beckett Rankine's engineer will visit at end of Feb/March when tide daylight hours are suitable. Ongoing
Harbourmaster's Office	Rodney Thomas	Sources of funding are being investigated to allow the internal work to be completed after asbestos removal. Ongoing
Fishermen's Monument	Rodney Thomas	No further action on this as yet Ongoing.
Moorings	Bob Clunas Duncan Forbes	Repairs awaiting suitable conditions Ongoing
Emergency Plan	Jim Dixon	Agreed to approach Brian Cleator for help with this. Ongoing

Area by Propeller	John Blyth Jim Dixon	Still awaiting landscape proposals Grass cutting contractor cannot visit more regularly so alternatives will be investigated although this will be more expensive. Ongoing.
Harbour Bridge	Rodney Thomas	Local councillors have been approached for assistance in getting the work completed and have indicated a willingness to help. Ongoing
Weedkilling	Rodney Thomas	Multikleen Albio appears to be an acceptable algicide. Supplies to be obtained Ongoing
Broadhaven Breakwater	Duncan Forbes Rodney Thomas	Work has been completed and invoice paid. Completed.
Abandoned boats & equipment.	Bob Clunas Rodney Thomas	Boats and equipment have not been moved. Legal advice is now being sought. Ongoing
Car Park	Bob Clunas Rodney Thomas	Still awaiting a response from ELC, early response promised during telephone conversation on 27 th January. Ongoing
Shore Fishing	Rodney Thomas	Suitable sign reminding fishermen to clear up unwanted equipment & litter to be designed and ordered Ongoing
Powered Davit	Bob Clunas Duncan Forbes	It was agreed that a new davit would be purchased in preference to a second hand one. Quotations are being obtained for ground works and electrical supply prior to making an application for funding. Ongoing
Mooring for Charter Craft	Duncan Forbes	Awaiting contractor to fit mooring rings . Ongoing
Fork Lift Truck	Rodney Thomas	No further action on this item as yet. Ongoing.
Water and Power supplies in Cromwell Harbour	Rodney Thomas	No further action on this item as yet Ongoing.

AOCB:

Mooring Fees	Bob Clunas	<p>Bob asked if the mooring fees had been agreed for this year as he was waiting to send out application forms. It was noted that the fees were to be agreed by the Board and this would be raised at the next DHT meeting.</p> <p>This led on to a discussion on boat insurance and what the requirements in respect of third party claims were. It was felt that this also was a matter for the Board.</p> <p>Refer to Board:</p>
Miscellaneous Questions	Bob Clunas	<p>Bob raised several questions on behalf of Duncan. It was agreed that these were not a matter for the DHT and would be passed on to the Board.</p> <p>Refer to Board.</p>

Items Pending:

Boat Landing Accounts	Bob Clunas	<p>Bob to monitor accounts in future</p> <p>Ongoing.</p>
Harbour Dredging	Brian Cleator	<p>Paper drawn up by Brian Cleator is attracting interest by outside parties.</p> <p>Ongoing</p>
Provision of Landing Berth	Brian Cleator	<p>Practical difficulties to be addressed once fuelling berth has been established.</p> <p>Pending</p>
Disabled Access	Brian Cleator	<p>Ian to discuss with Brian Cleator.</p> <p>Ongoing</p>
CCTV	Rodney Thomas	<p>Proposal to extend the system with fixed cameras sited within the completed McArthur's Store building.</p> <p>Pending</p>
Tide Gauge	Bob Clunas	<p>This is now with Director John Band.</p> <p>Ongoing</p>

Date of Next Meeting Tuesday 3rd March 2009.