

**Dunbar Harbour Trust
Management Committee Meeting 09.12.2008**

**Present: Bob Clunas, James Dixon, Duncan Forbes, John Blyth, John Fairgrieve,
& Rodney Thomas.**

Items	Action By	Comments
Minor Structural Repairs	Jim Dixon	Jim has spoken to a firm of masons in N. Berwick and an estimate is awaited. Ongoing.
Safety Inspections	John Blyth	John & Rodney will meet to discuss the way forward on this matter. Ongoing.
Dog Fouling	Bob Clunas Rodney Thomas	Still no resolution of this matter. Ongoing.
Ladders	Ian McKane Rodney Thomas	Second letter to A Watt & Son has not been replied to so the short ladders in Victoria harbour are still outstanding. Minor repairs have been carried out by J Johnstone Bob to investigate problems with mooring lines snagging on new ladders and to arrange for additional mooring rings where necessary Jim has asked Mitchells Blacksmiths for a quotation to fit the rubber ladder Ongoing
Hardstanding	Board	Still awaiting outcome of request to Beckitt Rankine for advice. Ongoing
Harbourmaster's Office	Rodney Thomas	New windows have been fitted but asbestos has been discovered behind the plasterboard. This has been inspected by a specialist contractor and found to be asbestos cement which is the least hazardous but will still require specialist removal at a cost of approximately £ 1300. and cannot be carried out until alternative accommodation is available for Bob in McArthur's store. Ongoing
Fishermen's Monument	Rodney Thomas	No further action on this as yet Ongoing.
Moorings	Bob Clunas Duncan Forbes	This will be completed before boats are craned back in. Bob & Duncan confirm that no more moorings are available in Victoria harbour Ongoing

Emergency Plan	Jim Dixon	Agreed to approach Brian Cleator for help with this. Ongoing
Area by Propeller	John Blyth Jim Dixon	Drawings of the area have been obtained for the landscape architect who is now working on the design Jim Dixon agreed to speak to the contractor with a view to more regular cutting of the grass. Ongoing.
Harbour Bridge	Rodney Thomas	The decking has been re-fitted but no further work has been done and several outstanding items remain. Ongoing
Weedkilling	Rodney Thomas	Multikleen Albio appears to be an acceptable algicide. Supplies to be obtained Ongoing
Broadhaven Breakwater	Duncan Forbes Rodney Thomas	A G Thomson to carry out the work w/c 15th December Ongoing
Abandoned boats & equipment.	Bob Clunas Rodney Thomas	Letters sent to four boat owners asking that they move un-licensed boats within one month Ongoing
Car Park	Bob Clunas Rodney Thomas	Rodney has written to Transportation for clarification as to who is responsible for the upkeep of the roadways within the harbour area Ongoing
Shore Fishing	Rodney Thomas	Suitable sign reminding fishermen to clear up unwanted equipment & litter to be designed and ordered Ongoing
Powered Davit	Bob Clunas Duncan Forbes	Bob has come across a secondhand davit for sale. There was some discussion on the practicality of this and it was agreed to investigate further. Ongoing
Mooring for Charter Craft	Duncan Forbes	Awaiting contractor to fit mooring rings . Ongoing

AOCB:

Fork Lift Truck	Rodney Thomas	Following on from a request at a recent harbour users' meeting there was a general discussion on the practicalities of providing a fork lift truck for general use. Several points were highlighted including safety, training, storage, maintenance & running costs. Joint ownership & hiring were also considered and it was agreed to look into the matter in greater detail when time permitted.
Water and Power supplies in Cromwell Harbour	Rodney Thomas	This matter had also been raised at the harbour users' meeting. It was noted that supplies will be made available from McArthur's store but a request had been made for a supply point adjacent to Cromwell Quay. It was agreed to look into the practicalities of this

Items Pending:

Boat Landing Accounts	Bob Clunas	Bob to monitor accounts in future Ongoing.
Harbour Dredging	Brian Cleator	Paper drawn up by Brian Cleator is attracting interest by outside parties. Ongoing
Provision of Landing Berth	Brian Cleator	Practical difficulties to be addressed once fuelling berth has been established. Pending
Disabled Access	Brian Cleator	Ian to discuss with Brian Cleator. Ongoing
CCTV	Rodney Thomas	Proposal to extend the system with fixed cameras sited within the completed McArthur's Store building. Pending
Tide Gauge	Bob Clunas	This is now with Director John Band. Ongoing

Date of Next Meeting Tuesday 3rd February 2009.

Should it be necessary the committee will hold an earlier meeting to discuss any urgent matters.