

**Dunbar Harbour Trust
Management Committee Meeting 02.09.2008**

Present: John Blyth, Bob Clunas, James Dixon, John Fairgrieve, Rodney Thomas.

Apologies: Duncan Forbes, Ian McKane.

Items	Action By	Comments
Minor Structural Repairs	Rodney Thomas	Jim Dixon has details of a stone mason who might be interested in quoting for repairs to the steps, David Spiden also to be asked to quote. Ongoing.
Safety Inspections	John Blyth	Now that risk assessments have been completed we need to put the recommendations into practice and John has undertaken to ask Dave Johnstone if he will draw up our requirements. Ongoing.
Dog Fouling	Bob Clunas Rodney Thomas	Bob reports that one of the dog waste bins has been removed from the harbour, Rodney to ask ELC to replace it. Ongoing.
Ladders	Ian McKane Rodney Thomas	There is still outstanding work to be completed and Rodney will write to A Watts & Son requesting this be put in hand asap. Ongoing
Hardstanding	Board	This matter was discussed at the last Board meeting where it was agreed that specialist advice be sought from Beckett & Rankin before committing any further expenditure. Ongoing
Harbourmaster's Office	Rodney Thomas	Work has started and is going well although the building is proving to be in a worse condition than originally believed. The contractors are confident that the specified work will restore the integrity of the building. Ongoing
Fishermen's Monument	Rodney Thomas	The monument has been inspected by a stone consultant who has provided guidance on the removal of the paint finish and details of a company qualified to undertake the work. Ongoing.
Moorings	Bob Clunas Duncan Forbes	Awaiting contractor and suitable tide window to replace mooring chains Ongoing
Emergency Plan	Jim Dixon	No-one has yet found a harbour with an emergency plan in place. Investigations continuing. Ongoing

Fuel Store	John Blyth Rodney Thomas	Discussions with Lothian Machinery Ring have revealed that for the most part we are obtaining fuel cheaper than they are. Meetings with Brogan fuels have confirmed the same thing. The maintenance contract for the fuel system is now due for renewal and the committee were agreed in recommending that this be taken up. Refer to Board.
Tide Gauge	Bob Clunas	This is now with Director John Band. Ongoing
Divers	Rodney Thomas	As this is now a board matter it is felt appropriate to remove it from the DHMC Completed
Area by Propeller	John Blyth	Rodney to chase up the landscape architect. Ongoing.
Harbour Bridge	Rodney Thomas	The whole matter of the bridge handover has again been raised with ELC and Local Councillors and is being pursued by the Board. DHMC to keep a watching brief. Ongoing
Weedkilling	Rodney Thomas	Multikleen Albio appears to be an acceptable algicide. Supplies to be obtained Ongoing
Notice Board	Rodney Thomas Duncan Forbes	Information is now up to date and regularly monitored. Completed
Broadhaven Breakwater	Duncan Forbes Rodney Thomas	The rebuilding of the breakwater is becoming urgent. Ongoing
Abandoned boats & equipment.	Bob Clunas Rodney Thomas	Bob has been unable to resolve the problems and has been subjected to threats & abuse. It has also come to light that there are additional problems with some boat owners who are refusing to pay harbour dues. In the first instance the Trust will write to all those concerned and if necessary will place the matter in the hands of the police. Ongoing

AOCB.

Car Park	Bob Clunas Rodney Thomas	Bob reports that the surface is breaking up in several places. ELC appears to be responsible for this and they will be approached to make repairs. Ongoing
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Items Pending:

Boat Landing Accounts	Bob Clunas	Bob to monitor accounts in future Ongoing.
Harbour Dredging	Brian Cleator	Paper drawn up by Brian Cleator is attracting interest by outside parties. Ongoing
Provision of Landing Berth	Brian Cleator	Practical difficulties to be addressed once fuelling berth has been established. Pending
Disabled Access	Brian Cleator	Ian to discuss with Brian Cleator. Ongoing
CCTV	Rodney Thomas	Proposal to extend the system with fixed cameras sited within the completed McArthur's Store building. Pending

Date of Next Meeting Tuesday 7th October 2008.