

**Dunbar Harbour Trust
Management Committee Meeting 05.12.06**

**Present: : John Blyth, James Dixon, John Scott, Rodney Thomas.
Apologies: Bob Clunas, Ian McKane.**

Items	Action By	Comments
Minor Structural Repairs	Rodney Thomas	Stone mason David Spiden to meet Rodney on site next week to quote for repairs to steps, harbour office and memorial. Ongoing.
Safety Inspections	Rodney Thomas Bob Clunas James Dixon	Risk assessments will not be started until early in 2007 Jim confirms no risk assessments carried out for North Berwick. Ongoing.
Fuel Spills	Bob Clunas Ian McKane	None reported recently Ongoing.
Dog Fouling	Bob Clunas Rodney Thomas	Jim reports dog wardens operating under cover at North Berwick can this be done at Dunbar? Rodney to investigate Ongoing.
Signage	Rodney Thomas	Jim has obtained quotations from a company in North Berwick. Rodney to confirm requirements and sizes and place order. Ongoing.
Ladders	Ian McKane Rodney Thomas	Planning and Listed Building consent have now been granted. Awaiting outcome of grant funding application Ongoing
Fuel Store	John Blyth	John gave detailed up-date on progress. It is expected to have the installation up and running before the end of the month Ongoing.
Repair Berth	Ian McKane	Awaiting planning decision Ongoing
Harbour Walls & Slipways	Ian McKane Rodney Thomas	Specialist contractors Beckett & Rankine have provided quotation for preparing an inspection and methodology for the repair of all walls & slipways. Funding application has been made to SEERAD . Ongoing
Waste Dumping	Bob Clunas	Rodney is in the process of re-drafting the Waste Management Plan and will circulate to committee members. Ongoing

Pollution	Rodney Thomas	Messages left for Graham Brydon of SEPA to contact Rodney, awaiting response. Ongoing.
Harbourmaster's Office	Rodney Thomas	David Spiden to be asked to quote Ongoing.
Fishermen's Monument	Jim Dixon	David Spiden to be asked to quote

Any Other Business:

Mooring Applications	John Blyth	John reminded the meeting that applications would need to be sent out in January and that there were unresolved matters to be dealt with: On the question of mooring risers it was agreed to recommend to the Board that in future all risers in both harbours should be the responsibility of boat owners. It was also agreed that the Board's views be sought on whether or not we should instigate a refund policy in respect of cancelled mooring applications. Safety notice to be sent out with application forms. There was also some discussion of the possibility of increasing the number of moorings, if necessary, and this will be discussed with Bob Clunas.
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Items Pending:

Boat Landing Accounts	Bob Clunas	Bob to monitor accounts in future Ongoing.
Harbour Dredging	Ian McKane	Ian is amassing information for report to be submitted to the Board. Ongoing
Provision of Landing Berth	Ian McKane	Practical difficulties to be addressed once fuelling berth has been established. Pending
Disabled Access	John Blyth	Ian has sent an enquiry to pontoon suppliers. Ongoing

Date of Next Meeting Tuesday 9th January 2007.